

BOISE VALLEY CHAPTER – ARMA International
Board Meeting
October 8, 2009 – 6:45 a.m. - IHOP

Agenda

1. Call to Order
2. Approval of Minutes from September 10, 2009 meeting
Approve Agenda
3. President's Report
 - a. Request to produce Region Conference "Book" for Marc
4. Treasurer's Report –
 - a. September 2009
 - b. Results of Audit of Last Year's Books ??
5. Standing Committee Reports
 - a. Awards – Brenda Fralish
 - b. Budget and Finance – Charmaine Brooks
 - c. Education and Library – Ron Bassett (what to bring today)
 - d. Membership – Michelle Morrison / Carrie Pasewalk
 - Update on new members, renewals and deletions, 099 Form
 - e. Newsletter – Amity Highley
 - Deadline for November issue – Oct ____, 2009
 - Reflections Article for November - Diane
 - f. Nominations – Michelle Morrison
 - g. Community Affairs – Bryan Dodge
 - h. Programs – Diane Evans
 - i. Autumn Conference – Dave McDermott
 - j. Official Photographer – Amity
 - k. Webmaster/Website – Kerry McCullough (working on update)
6. Old Business
 - a. Education Foundation Raffle Tickets – Michelle
 - b. Silent Auction for AIEF in Orlando – Charmaine & Bruce
 - c. Same Day Raffle Gift - ??
 - d. Anything else?
7. New Business
8. Adjourn

Meeting called to order at 6:52 a.m.

With a couple of changes, Michelle motioned to approve the minutes, motion was seconded and approved

President's Report – nothing new

- Dave requested the book from the Region Conference. Diane and Michelle are looking for it.

Treasurer's Report –

- September 2009 had a net profit with no variance. The variances shown are due to the year just beginning. Spreadsheet is for full year, not monthly budgeted numbers.
- Fred Pauls is getting the final audit of last year's books to Charmaine – looks good.
- The second page of Profit & Loss change from Spring Conference to Chapter Conference.

Standing Committee Reports

- Awards – Brenda Fralish – on target
- Budget and Finance – Charmaine Brooks – looking good
- Education and Library – Ron Bassett (what to bring today) – Diane offered to bring drawing gift for tonight (Cintas schedule book and \$10 coffee gift certificate)
- Membership – Michelle Morrison / Carrie Pasewalk – three new names...
Brad Beckstrom w/Super Value, Stephanie Lounsbury w/Bureau of Reclamation and Loraine Graves – Amity will send newsletters out to try and connect with new members.
- Charmaine would like to see us reach out and help other chapters and possibly get more involved with sub-chapters.
- Need to figure out what we can do in the mean time to help support them. Can we bring them in under the Boise Chapter? Can they pay the dues and we can support or them or do they stay 099 with little support? Or, they can stay 099 and we can be “hands off”.

Newsletter

- Deadline for November issue October 17, 2009. Diane is writing a reflections article for November's issue.
- Due to the time restrictions, a special mailing for the Autumn Conference was suggested by Michelle and agreed upon.

Nominations

- Community Affairs – will talk about next meeting - still looking for Christmas, etc.
- Diane has been sending out information/open invitations for our meetings in the Business Review, etc. Jan Sylvester signed up for tonight's meeting as a result!

- Dave McDermott is in charge of the Autumn Conference – 7 people have registered so far. Diane has sent 125 flyers to the 099, Regional, Bellevue, to all memberships and she is also sending flyers to the media.
- Bruce, Diane and Dave are meeting on October 9th to go over the details of the conference.
- Need an alternative photographer for the conference – Amity may not be able to make it.
- Looking into having the video of the conference made, and want to make sure it would be usable.
- Need to look at the rules for interference of having the regional conference and the six month conference. Need to look at the last four Memorandum of Understanding (MOU) on the web.

- Bruce is thinking of different ideas for the website. Amity will talk to Kerry to see how things are going and will e-mail and work with Bryan. Bryan has some ideas for updating the site and will work with Kerry as well.
- Silent Auction for AIEF in Orlando – Michelle has the potato sack to use and Charmaine will fill with Idaho theme and take with her to the Florida Conference.

Old Business – no

New Business - no

Meeting adjourned at 7:39 a.m.