

BOISE VALLEY CHAPTER – ARMA International
Board Meeting Minutes
February 11, 2010

1. Call to Order – 6:54 a.m.
2. With several corrections, the meeting minutes from the January 14, 2010 meeting were motioned to be approved by Brenda, approval was seconded by Diane.
3. President's Report – Bruce found the 2008 GNW Region Conference Binder and has shipped it to Jennifer Winkler.
 - b. Bruce has e-mail Karen, but has not yet heard back from her.
4. Treasurer's Report for January 2010 – No updates - Charmaine was not present.
5. Standing Committee Reports -
 - a. Awards – Brenda Fralish – okay, no changes –
Chapter of the year award has 5 sections that need to be documented - education, projects, public relations, chapter maintenance & outside activities. We will try to earn the chapter of the year award.
Both the newsletter of the year and chapter of the year awards requirements and requests need to be submitted by June 1st.
 - b. No Budget Updates –Charmaine not present – nothing new.
 - c. Per Ron, there isn't anything new in Education and Library other than the materials are being held at Simplot
 - d. Michelle Morrison was not present - no updates on memberships, renewals, etc.
 - e. Amity Highley is still in charge of the newsletter. The deadline for the March issue is February 17, 2010. Brenda and Michelle will decide which of them will write the March reflections article.
 - The cost of the February newsletter was approximately \$193. IHFA can print the newsletter for the March issue and all following issues. Amity will send Andrea details and Michelle will get the paper to Andrea.
 - It was decided that we do not need to approve paying for the newsletter publishing.
 - f. Michelle is in charge of this year's nominations.
Amity has agreed to continue in her current position as Board of Director taking care of the newsletter and photography, Andrea will continue as the Secretary and Diane will follow her Vice President role becoming our new President.
 - g. Bryan Dodge is in charge of community affairs, due to his absence, Bruce will head up the upcoming flag raising & lowering on Presidents Day, February 15.
 - h. Diane is in charge of the programs. Tonight's program is at Disaster Kleenup in Nampa. March's meeting is a Web Seminar and the topic is strategies for eliminating .PST Files. Jennifer Winkler will be at our May meeting and April is not yet finalized as Diane is waiting for confirmation from Karen Shaw.
 - j. Kerry McCullough is our webmaster for the website and is looking into the issues that we have been having with it.
6. Old Business
 - a. Diane has the same day raffle gift. Diane/Cintas purchased next month's raffle gift.
7. New Business -
Mail Box Pickup begins in March and Bruce will keep the key and to check.
Michelle is looking into the potential for chapter meetings at the Correctional Industries Office.
8. Meeting Adjourned – 7:33 a.m.