

Boise Valley ARMA

Promoting community awareness of records management and information governance



MONTHLY MEETING

THURSDAY, MARCH 14, 2019. 6-7:30PM

LOCATION: 401 W. FRONT ST. STE 305

BOISE, ID 83702

COST: No cost.
Dinner is sponsored by Zasio.

RSVP: Please RSVP no later than **Friday, March 1st** to Rick Surber at rick.surber@zasio.com or call at 208.922.7698.

Women's & Children's Alliance Donations

The Boise Valley Chapter has selected the Women's & Children's Alliance for our community project. If you can, please bring a monetary donation to the chapter meeting.

PRACTICAL STRATEGIES FOR ELECTRONIC RECORDS MANAGEMENT

Warren will offer practical tips on applying retention rules to various types of electronic repositories, including slippery ones like email, cloud drives, and messaging platforms.

About Warren Bean

Warren is the Senior Sales Engineer and Product Development Manager in the Software Division at Zasio Enterprises, where he designs and presents solutions for enterprise-level information management systems, guides the research and development of new products based on identified industry needs, oversees implementations, supervises the development team, analyzes customer processes,



systems, and procedures for optimal application and data configuration, and advises the consulting division on technical engagements.

Mr. Bean received a B.A. in Business Management, with a minor in Computer Science from Sonoma State University in Northern California, and has worked in the software industry for 30 years – the past 19 of those at Zasio Enterprises filling various roles, including: technical support, training, implementation, data migrations, support manager, customer relations manager, and sales engineer.