

# CHAPTER MEETING - Tuesday Sept. 18, 2018



BOISE VALLEY CHAPTER ARMA, INC.

Promoting community awareness of records management and information governance.

**Where:** Ada County Highway District (ACHD) Auditorium  
3775 N. Adams Street, Garden City, ID 83724

**Time:** 5:30 - 7:00 p.m. - Dinner and Presentation

## What to do When Law Enforcement Knocks on IT's Door: Corporate Readiness for 'Friendly Inquiries,' Subpoenas, or Search Warrants for Data

Having a practical, scalable plan for responding to law enforcement requests for electronic documents and data is key to avoiding panic, mitigating burdens, navigating potential conflicts with employees and customers, earning cooperation points with law enforcement, and protecting the organization's legal rights.

This one-hour session will introduce records management personnel, in-house counsel, and outside counsel to the basics of regulatory and criminal investigation procedures, distinguish the various types of investigations, and walk through the elements of a flexible response plan.



**Presenter: Kenneth J. Withers, Deputy Executive Director, The Sedona Conference®**

Since 1989, Ken Withers has published several widely-distributed papers on electronic discovery, hosted a popular website on electronic discovery and electronic records management issues, and spoken at more than 300 events for legal, records management, and information technology industry audiences concentrating on issues of technology and the administration of justice.

**1 hour of ISB Continuing Legal Education (CLE) credit is pending for this program.**

### COST & RSVP

- Cost is \$20 for ARMA members and \$25 for non-members. Dinner will be provided by Goodwood BBQ
- Please RSVP no later than Monday, September 10th to Rick Surber at [rick.surber@zasio.com](mailto:rick.surber@zasio.com) or call at 208.922.7698.

### IDAHO FOOD BANK DRIVE

- The Boise Valley Chapter has selected the Idaho Food Bank for our community project. If you can, please bring your donation of non-perishable food items to the chapter meeting. We also encourage monetary contributions.